

SCCCEADE Board Meeting Minutes November 3, 2005

Members present: Carole Metzger, Sue O'Brien, Dana Arnold, Val Isaacson, Jean Carvalho, Sue Ann Lopes and Connie Krashoc.

- I. **Call to Order:** 7:20 pm by President Sue O'Brien.
- II. **Review of Minutes:** Carole moved to approve the September board meeting minutes with corrections, seconded by Jean.
- III. **Treasurer's Report:** Velia absent. Current balance \$6622.00
- IV. **President-Elect Report:**
 - A. Dana reported that the grant for the December meeting was minimal, only \$1000.00 for the speaker and \$500.00 from B-D for food. She suggested we look for an alternate site other than a restaurant.
 - B. Connie reported that the O'Connor Hospital (OCH) Medical Office Building (MOB) Auditorium was available for that evening and that a catered meal through OCH Nutritional Services was available for about \$8.50 per person. After discussion it was agreed that the December 7, 2005 meeting would be held at OCH in the MOB, and that Connie would arrange and attend to the details.
- V. **Committee Reports:**
 - A. Membership:
 - 1. Sue Ann reported we currently have 76 members.
 - 2. Directory updates will be sent in the newsletter.
 - 3. To minimize the cost of printing the directory (costs approximately \$176.00) the Board discussed the merits of an electronic newsletter. We will make a decision about this for the next year's directory.
 - B. Publicity/Newsletter: No report. Desie in Russia until Thanksgiving.
 - C. Legislative: Emily Leo absent; there was no report.
 - D. CEU's: Melissa Moore absent; she sent word that certificates would be mailed from last meeting.
 - E. Historian: Jean had no chapter history to report.
 - F. Bylaws:
 - 1. Val suggested we pull together a committee from the membership to give input and help update the bylaws.
 - 2. Sue said she will write an email to the membership asking for volunteers to help in this project.
- VI. **Ad Hoc Committee Reports**
 - Professional Development Committee: Sue Ann reported we need to find a member to replace Jana Ailes, who is stepping down.

VII. Old Business

- A. SCCCEAADE Website will finally be updated by Carrie Simpson (Kathie Carroll's daughter), who is a professional web designer. SCCCEAADE will reimburse her for software needed for the job and compensate her for her time. The site will need to be updated quarterly. Sue O'Brien said she will act as website administrator and work with Carrie on updates for this year. The Board discussed making this a separate SCCCEAADE Board position for next year and adding the position to the revised Bylaws.
- B. Diabetes Walk: Our SCCCEAADE team brought in about \$2000.00 in donations, with Deb D'Aunoy alone collecting \$673.00. SCCCEAADE had a table with our poster at the walk, with members standing by to talk to the participants. Many people wanted information on how to join SCCCEAADE, as well as information on how to find an educator.
- C. DSSCV Diabetes Symposium November 12, 2005: SCCCEAADE must pay \$250.00 to have a table. Connie made a motion for us to pay and have SCCCEAADE represented; Sue Ann seconded. A discussion followed regarding what information to have available. Jean will bring our poster and schedule volunteers to work the table.
- D. SCCCEAADE and ADA: Sue reported that the local ADA office is still interested in CDEs from SCCCEAADE who would be interested in becoming a member of their Speakers Bureau.
- E. Sue prepared and distributed a board member email contact list. Please check your information and give corrections to Sue.
- F. Sue read a letter from AADE outlining their request for the names and email addresses of SCCCEAADE members who are not AADE members, as well as a list of SCCCEAADE members who are AADE members, along with their membership numbers. Sue will draft an email to the SCCCEAADE membership explaining all of this.
- G. Carole will present Kathie Carroll with a \$100.00 gift card to a restaurant as a gift for her years of service to SCCCEAADE.

VIII. New Business

Adoption of AADE chapter in Hurricane Katrina/Rita area: Mary Hallum presented the idea of SCCCEAADE donating money to AADE chapters in the affected areas. The Board discussed ideas of providing money to attend conventions, phone cards, grocery store cards, etc. Val suggested we donate to the American Red Cross, who can then get the money to those who really need it. Mary said she will do further research and report at the next general meeting.

IX. Adjournment: 9:00 pm