

## SCCCEAADE Board Meeting Minutes March 7, 2006

Members present: Sue O' Brien, Dana Arnold, Carole Metzger, Val Isaacson, Carol Anderson, Ann-Marie Nobriga-Hounshell, and Connie Krashoc.

- I. Call to Order: 7:12 pm by President Sue O'Brien.
- II. Review of Minutes: Carole moved to approve the January 5, 2006 board meeting minutes; the motion was seconded by Sue and unanimously approved.
- III. Treasurer's Report: Velia was absent; there was no report forwarded.
- IV. President-Elect Report: Dana reported that our next general membership meeting will be held on April 4<sup>th</sup> at Viva Restaurant in Los Gatos, and will be sponsored by LifeScan and Animas. The speaker will be Doug Burns, a former "Mr. USA" and former "Mr. California", who has had type 1 diabetes for 35 years, speaking on "Diabetes, Exercise and Fitness".
- V. Committee Reports
  - A. Membership: Carol reported a current membership of 79, with three new members added since last month. She also announced that Sue Ann Lopes will step down as Membership co-chair. The new co-chair is Ann-Marie Nobriga-Hounshell. Carol and Ann-Marie said they are switching to a new software program called Filemaker Pro, which makes data entry easier. They also reported that the membership form has been revised and will pre-print membership forms for renewal to include member's names. The completed forms will be sent first to the membership committee so data can be entered in the membership database in a timely manner. The membership fees will be sent on to the Treasurer.
  - B. Publicity/Newsletter: Desie was absent. She sent word that she needs articles and letters for the next issue, which she hopes to publish before the next Association meeting.
  - C. Legislative: Emily was absent. Dana read a letter that Emily had received from AADE asking, "What do chapter legislative coordinators need from AADE?"
  - D. CEU's: Melissa absent; no report was forwarded.
  - E. Historian: Jean absent; no report forwarded. Sue reminded the board that Jean will be stepping down as Historian and a replacement will be needed for next year.
  - F. Bylaws: Val reported that she doesn't expect many changes in the bylaws, except in the membership category. Sue offered to help. The proposed changes will be on the ballot in June.

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- VI. Ad Hoc Committee Reports: Sue Ann absent; she sent word that she will continue to chair this committee and will recruit additional members for this committee herself.
- VII. Old Business:
- A. SCCCEAADE Website: Sue reported that Carrie continues to work and improve our website. Sue said we will limit job position postings to 4 weeks. The fee for our domain name costs \$30.00 for 2 years; we are paid up until 2009 under the name of Sue O'Brien.
  - B. Adoption of AADE Chapter in Hurricane Katrina location: Mary Hallum absent. Val reported that Mary has been trying to contact AADE in the hurricane devastation area.
  - C. Letter to Meter Companies: Sue reworded the letter, putting in SCCCEAADE members names and sent it off to the meter companies.
- VIII. New Business
- A. Strategic Plan: Sue distributed the Strategic Plan received from AADE, which has been customized to our chapter. A motion was made by Carole to accept this plan; it was seconded by Dana and unanimously approved. AADE's Strategic plan can be seen at: <http://members.aadenet.org.scripcontent/StrategicPlan.cmf>
  - B. Belmont Village Assisted Living Center: Sue reported that the Community Relations Director from Belmont contacted her and offered to "partner" with us by allowing us to hold our meetings at Belmont. After a discussion which resulted in the opinion that this wasn't really a "partnership", the board agreed that we would not pursue a partnership with Belmont, but that their nurses are welcome to attend the SCCCEAADE meetings as paying guests if they wish.
  - C. Nominating Committee: Carole says she is forming the nominating committee for the 2006-07 Executive Board. She asked for volunteers to serve on this committee.
- IX. Announcements:
- A. Val announced that she and Lynette Schlick are conducting a "Training the Trainers" seminar on March 31, 2006 at O'Connor Hospital.
  - B. Val reported that the Diabetes Society has a new Executive Director, Vickie Kellogg.
  - C. Val said she will attend a meeting at the Diabetes Society regarding the 2006 Diabetes Symposium, and asked if SCCCEAADE will take a role in planning the event. This topic was tabled until the next board meeting.
- X. Adjournment: 9:00 pm