

SCCCEAADE General Meeting Minutes
February 2, 2006
Kuleto's Restaurant, Los Gatos

- I. **Call to order:** 8:20 pm by President Sue O'Brien. Sue thanked sponsor Al Gong of Novo Nordisk, and speaker Ming Li, MD, PhD, Endocrinologist, for her lively interactive presentation of "Case Studies in Endocrinology".
- II. **Review of minutes:** Kathie Carroll moved to approve the December 7, 2005 general meeting minutes with corrections; Carole Metzger seconded. Without objections, the minutes were unanimously approved.
- III. **Treasurer's report:** Velia Esquivel-Ferguson reported a current balance of \$5873.00.
- IV. **President Elect report:** Dana Arnold reminded everyone to sign in. She announced our next meeting will be held on Tuesday, April 4, 2006, and will feature motivational speaker Bill King. The meeting will be sponsored by LifeScan and Animas; the location will be announced at a later date.
- V. **Committee reports:**
 - A. **Membership:** Carol Anderson reported a current membership of 78. She reminded new-comers that membership dues after January 6th are prorated to \$20.00. She announced that next year's directory will be in electronic form and will be emailed to members. Membership updates will be emailed as well. A few hard copies will be printed for members who do not have email. Carol introduced her new membership co-chair, Ann Marie Nobriga-Hounshell, who will be replacing Kathie Carroll.
 - B. **Newsletter/Publicity:** Desie Mehrabian was absent; the SCCCEAADE newsletter was distributed by Val Isaacson.
 - C. **Legislative:** Emily Leo urged the members to keep up to date on health insurance issues and diabetes. She said she will keep us posted on this issue.
 - D. **CEU's:** Melissa Moore - Melissa reminded members to fill out evaluations and turn in before leaving tonight.
 - E. **Historian:** Jean Carvalho announced that she is stepping down as SCCCEAADE Historian at the end of this term. If anyone is interested in taking on this fun, low-key position, call Jean for details.
 - F. **By-laws:** Val Isaacson announced that she is still seeking volunteers to join a committee to assist in making changes to our bylaws. She assured the members that this would entail just one meeting in April. If interested, call or email Val.
- VI. **Old business**
 - A. **Report on the AADE Conference:** Emily Leo, who attended the annual AADE conference last August, reported that she learned the most from talking to the other educators.
 - B. **Website:** Sue reported that our website fee is paid for 2 years. The website continues to be updated by Kathy Carroll's daughter, Carrie Simpson. Sue urged the members to check the website frequently, as it contains useful information on meeting dates, speakers, agendas and minutes, as well as membership information, educational opportunities and job openings. Sue also wants members to notify her if they are not receiving emails from her, as she frequently sends out general announcements to the membership through their email addresses.

- C. Diabetes Care Coordinator Training Program: Val made another announcement about an upcoming program titled "Training of Trainers", that will be held on Friday, March 31, 2006 at O'Connor Hospital. Sponsored by the Diabetes Coalition and others, this program's goal is to train the professionals, who will then train medical assistants working in primary care settings to be diabetes care coordinators. Val urged members to learn more about this program by reading her article in the SCCCEAADE newsletter.
- D. Hurricane Katrina Relief: Mary Hallum was absent; not report was forwarded.

VII. **New business**

- A. Letters to Meter Companies Sue discussed the letter that was forwarded from the Florida AADE chapter regarding patient's complaints to meter companies (e.g., difficulty reading the small print on meter materials, control solutions). Sue has templates of letters that may used to send our letters to these companies in support of patient's complaints. Francine Pack made a motion that SCCCEAADE send one letter of support with all of our SCCCEAADE member's names listed. The motion was seconded by Velia and was passed unanimously.
- B. Professional Development Committee: Sue Ann Lopes announced that SCCCEAADE members who meet the criteria may be eligible to win a \$500 scholarship to the annual AADE meeting later this year in LA. To be considered in the drawing, members must: 1) attend at least three SCCCEAADE meetings in the 2005-06 membership year 2) inform the committee of intention to attend the annual AADE meeting. The name of the winner will be drawn from all eligible applicants at the June membership meeting.
- C. Nominating Committee: Sue reminded members that it is time to form a Nominating Committee to elect new officers for next year. The committee will be headed by past president Carole Metzger, and two active or Board of Director members. Please contact Carole Metzger if you are interested in serving as a member of this committee or if you are interested in one of the board positions.

VIII. **Announcements**

- A. Gift: Sue presented Kathie Carroll with a gift from the membership for her many years of service to SCCCEAADE.
- B. Job Opening: Jean announced that as of March 10, 2006, she will be retiring from Kaiser and that her current position will be opening up; it is a 24 hour per week job as a Pediatric Endocrinology RN with about 99% of the job in diabetes. Contact Jean if you are interested.
- C. New members: Two new members introduced themselves: Denise Russo, RD, CDE, is employed as a nutrition instructor at Cabrillo College, and Geraldine Conlon, RD, CDE is employed at Kaiser in Santa Clara

IX. **Adjournment at 9:00 pm**