

**SCCCAADE Board Meeting  
January 9, 2008**

Members present: Connie Krashoc, Anne-Marie Nobriga-Hounshell, Sonja Lindquist-Locke, Geraldine Conlon, Emily Leo, and Kristin Evans.

- I. **Call to order:** 7:25pm.
- II. **Review of the minutes:** Connie moved to accept the minutes as written. Emily seconded the motion, and the minutes were approved as written.
- III. **Treasurer's Report:** Geraldine reported that our balance as of 12/31/2007 was \$7,104.55. She reported that she received a letter from AADE stating that all chapters must complete IRS Form 990. Geraldine e-mailed the AADE contact with questions, but received no reply. It was decided that Geraldine will complete Form 990, checking the box that indicates we don't need to file a return, and send it to the IRS.
- IV. **President Elect's Report:** Cindie was not present.
- V. **Committee Reports**
  - A. **Membership:** There are no new members.
  - B. **Newsletter:** Tanya was not present. Next deadline is March 3, 2008.
  - C. **Legislative:** No report
  - D. **Community Outreach/Historian:** Kristin had questions about how the storyboards should be revised. Emily suggested using a map with strings helping locate places where people could see a CDE in Santa Clara County. In addition, maybe we could provide referral forms. Connie suggested we work on this during the summer.
  - E. **CEU:** Mary was not present.
  - F. **By-laws:** Will need to change the by-laws to state that the memberships are not transferable.
- VI. **Ad-Hoc Committees**
  - A. **Website:** Sue will send \$100 Target gift card to Carrie for a bi-annual gift.

## VII. Old Business

### A. **AADE**

1. **Chapter rosters due to national in January 2008.** AADE wants names of all members. We will only send the names of SCCCAADE members who are also AADE members.
  2. **Anniversary billing for membership:** AADE has decided to change their membership year to the calendar year, Jan – Dec., from the July – June cycle currently used. They are requesting that local chapters change as well. After much discussion, we decided to keep our current membership-billing schedule.
  3. **Proposed officer term change:** AADE wants current officers to stay on through 12/2008. As current system of transition of officers during the summer works well, SCCCAADE will continue current terms of office.
- B. **ADA Call to Congress,** Washington D.C., May 2008. Will SCCCAADE send a representative? Space is limited and applications must be received by February 1, 2008. We will wait to see if Dana is going.
- C. **Becoming a Diabetes Educator:** Course to be held in San Francisco over two weekends (Jan 25-27 and Feb 16-17). Designed for the healthcare professional that needs entry-level training to become a diabetes educator. If interested, e-mail Connie with request for details.
- D. **Diabetes Expo:** February 2, 2008 in Santa Clara. Volunteers are needed to staff Health Screening Area and “Ask the Expert” Area. If interested, contact Ka ‘Ryn Holder-Jackson at [KHolder@diabetes.org](mailto:KHolder@diabetes.org).

## VIII. New Business

- A. **Golden State Diabetes Network:** Group composed of members from California AADE chapters whose goals are networking and professional development. December 3, 2007 Conference call report summary:
1. Leadership retreat March 14-16, 2008 at Camp Arroyo. Connie, Cindie and Dana plan to attend.
  2. Carnival Cruise CEU Program May 16 – 19, 2008, departing out of LA. It will cost approximately \$360-\$400 per person. If interested, contact: [kimhiggins@sbcglobal.net](mailto:kimhiggins@sbcglobal.net)

- B. **AADE Candidate Nominations:** position and descriptions found at [www.diabeteseducator.org](http://www.diabeteseducator.org)
- C. **New Advances in the Management of Type 2 Diabetes:** half-day free conference in San Francisco, San Francisco, Saturday, February 16, 2008. Sponsored by the American Association of Clinical Endocrinologists
- D. **34<sup>th</sup> Annual UC Davis Diabetes Symposium** Friday, March 7, 2008.
- E. **Post Office Box:** The board discussed which address should be used for SCCCAADE. A variety of addresses have been used in the past. Emily will check on pricing on a P.O. box near Diabetes Society.

IX. **Adjournment:** 8:55 pm