

## **SCCCAADE Board Meeting Minutes**

### **July 11, 2007**

**Members present:** Connie Krashoc, Cindie Mick, Dana Arnold, Sonja Lindquist-Locke, Geraldine Conlon, Carol Anderson-Riley, Anne-Marie Nobriga-Hounshell, Emily Leo, Kristin Evans, Kathleen Weber, Sue O'Brien, Mary Richardson, and Carol Shih.

- I. **Call to order:** 8:05pm. Connie presented Dana with a thank you gift for her year as president.
- II. **Review of the minutes:** Dana moved to accept the minutes as written. Mary seconded the motion, and the minutes were approved as written.
- III. **Treasurer's Report:** Geraldine reported that our current balance is \$6,206. She will write a check for \$600 to the Diabetes Society for camp scholarships.
- IV. **President Elect's Report:** Connie handed over a binder of information to Cindie Mick. She also stated that it will be assumed that all board members are attending general meetings, unless they notify Cindie.

#### **V. Committee Reports**

A. **Membership:** Anne-Marie reported that 40 members have already renewed for 2007-2008. Three of these are honorary members. One hundred three people are in the data base, and have received membership renewal forms in the mail. Membership forms are also available online. Anne-Marie stated that she will need a copy of the by-laws by September 5. She will print out and give address labels to Cindie to mail out meeting announcements.

B. **Newsletter:** Tanya was not present. Next newsletter will be sent in September; Tanya will send a reminder prior to deadline for articles. It was suggested that we add a CEU section to the newsletter to help members know about upcoming opportunities to earn CEUs.

C. **Legislative:** Emily asked for volunteers to attend the advocacy meeting at AADE, as she will not be attending this year.

D. **CEUs:** Melissa has e-mailed information to Mary. Mary will communicate with Cindie regarding attendees/RSVPs, CV of speakers, topics, etc. to create the CEU certificates

E. **Community Outreach/Historian:** Kristin will need to keep boards updated with current information; Dana volunteered to help Kristin with this project.

F. **By-laws:** Kathleen was informed by Connie that the by-laws are changed once a year at the end of the school-year.

#### **VI. Ad-Hoc Committees**

A. **Website:** Sue requested a copy of the revised by-laws for the website. She received a thank you note from Carrie for the gift card. New board members were asked to send contact information to Sue. Sue will continue to pay the bill for the domain name and website.

**B. Professional Development:** The committee should pick 2 scholarship winners plus an alternate next year. There was a discussion about whether or not SCCCEAADE should pay for the president or president elect to attend the AADE meeting. The board concluded that the group could not afford to do this, as our predicted income is between \$1,500 and \$2,000 per year.

**VII. Old Business**

**AADE approval for SCCCEAADE education programs:** In order to obtain AADE approval for CEUs, we must apply for approval 45 days prior to meeting and pay \$250 for each program. It was decided that SCCCEAADE cannot do this, due to both financial and time constraints.

**VIII. New Business**  
**New Executive Board:** New board members were introduced.

- A. **TCOYD:** September 15 at the Santa Clara Convention Center. There will be meetings for both the public and professionals at the same time. A preview of the professional meeting will be held July 25 at 6pm at the San Jose Hyatt. TCOYD is not charging SCCCEAADE for having a table there. Kristin will be in charge of finding volunteers for the table.
- B. **Step Out Diabetes Walk:** October 6, 2007: Connie is captain of the SCCCEAADE team, and will e-mail members for volunteers to walk. There is a 1.5 mile walk starting at 10:20 am, a 5K walk starting at 10:10 am, and a 10K run starting at 10 am.
- C. **Diabetes Society Symposium:** November 10, 8 am to 3 pm at the Biltmore Hotel in Santa Clara. SCCCEAADE will try to have a table at the conference.
- D. **ADA Diabetes Expo:** February 2, 2008. This patient oriented conference focusing on small groups will be held at the Santa Clara Convention Center.
- E. **Diabetes Coalition:** Desi and Val belong to this group that meets one Tuesday a month to discuss issues related to diabetes education in Santa Clara County.
- F. **Announcements:** Upcoming Meeting Dates for 2007 – 2008.

**Board Meetings**

**General Membership Meetings\***

Tuesday, September 11, 2007

Wednesday, October 10, 2007

Monday, November 12, 2007

Wednesday, December 5, 2007

Wednesday, January 9, 2008

Tuesday, February 12, 2008

Tuesday, March 11, 2008

Thursday, April 10, 2008

Tuesday, May 13, 2008

Thursday, June 5, 2008

July (date TBA) Combined Board Meeting

\*Membership meeting dates are tentative and subject to change based on sponsor/speaker availability.

**IX. Adjournment:** 9:40 pm