

SCCCAADE Board Meeting Minutes
January 11, 2007

Members present: Dana Arnold, Connie Krashoc, Ann-Marie Nobriga-Hounshell, Carol Anderson-Riley, Geraldine Conlon, Tanya Waltmyer, and Sonja Lindquist

- I. **Call to Order:** 7:15 pm by President Dana Arnold
- II. **Review of Minutes:** Carol moved to approve the 11/14/06 board meeting minutes as written, seconded by Connie and unanimously approved.
- III. **Treasurer's Report:** Geraldine reported the account balance as of 12/31/2006 was \$6,419. She has asked the bank to stop sending back the cancelled checks, to save the monthly fee.
- IV. **President-Elect Report:** Connie thanked Anne-Marie for providing the mailing labels. The next general meeting will be on February 7, 2007 at the O'Connor Medical Office Building Auditorium. It will be sponsored by Novo Nordisk, coordinated by rep Erin Eiter. The speaker will be Dr. Charles Bruhn, an endocrinologist at San Jose Medical Group, speaking about insulin detemir.
- V. **Committee Reports**
 - A. **Membership:** Ann-Marie stated currently we have 80 members. She has just discovered misplaced checks for several members' dues. We will extend membership for 1 person due to missed meetings. She will update the directory next week.
 - B. **Publicity:**
 1. **Newsletter**
Tanya Waltmyer stated that she sent out the newsletter last night via e-mail, and mailed the remainder today. Next newsletter assignments are due 3/3/07. The email address is SCCCAADEnewsletter@yahoo.com.
 2. **Website:** The website fees of \$100/year have been paid.
 - C. **Legislative:** Emily was not present.
 - D. **CEU's:** Melissa was not present. Connie will send Melissa the information on the upcoming speaker.
 - E. **Historian:** Kristin was not present. It was brought up that the green storyboard needs updating.
 - F. **Bylaws:** Val was not present.
- VI. **Old Business:**

SCCCAADE received thank you notes from Carrie for the gift cards, from Jean Carvalho for her honorary member status, and from the Diabetes Society for our donation for camp scholarships.

VII. New Business:

- A. **AADE Scholarships:** Due to our large bank balance, approx \$6500, we will increase the number of AADE scholarships from one to two per year. Each scholarship will be \$500. Connie made a motion for this and Dana seconded it. The board voted unanimously to approve this plan. The scholarship recipient must have attended at least 3 meetings during the year and will be required to speak briefly about the conference at the general meeting or write a newsletter article about the conference.
- B. **Minimum Bank Account Balance:** According to prior meeting minutes, a minimum \$3,000 balance must remain in our account at all times.
- C. **Filemaker Pro:** The board members discussed purchasing Filemaker Pro, but decided against the idea due to the \$500 price.
- D. **Approved Minutes & Meeting Flyers:** Sonja (secretary) is to e-mail all approved minutes to Sue O'Brien, and Connie is to send meeting flyer to her as well. Sue will forward these items to Carrie for the website.

VIII. Announcements:

- A. Dana reminded the board members of the e-mail on medicare reimbursement she had recently forwarded to the membership.
- B. Conferences are coming up at UC Davis – on March 2, 2007. At the Hayes mansion on March 29-30, 2007, there is a diabetes educator course, and on March 30-31 there is an advanced practice diabetes course.
- C. Carol mentioned that the Joslin website frequently lists local dinner meetings.

Adjournment: 8:30 pm.