

SCCCAADE Board Meeting Minutes
September 12, 2006

Members present: Dana Arnold, Connie Krashoc, Carole Metzger, Ann-Marie Nobriga-Hounshell, Sue O'Brien, Geraldine Conlon, Kristin Evans, Val Isaacson, and Sonja Lindquist

- I. **Call to Order:** 7:14 pm by President Dana Arnold
- II. **Review of Minutes:** Dana moved to approve the 7/11/06 board meeting minutes with corrections, seconded by Carole and unanimously approved.
- III. **Treasurer's Report:** Geraldine reported that she has completed the paperwork to transfer the signature card, and will be able to write checks. She plans to use Quicken to manage SCCCAADE finances.
 - Account balance at the end of 2005-2006 year was \$5,413.57.
 - Account balance at the start of 2006-2007 year is \$6,553.52.
- IV. **President-Elect Report:** Connie announced that the next meeting will be 10/10/06 at Paolo's restaurant. The date was changed by one day to accommodate the speaker, Dr. Aguinaldo, an endocrinologist from VMC. Pfizer will sponsor the meeting. She will mail meeting announcements in approximately 10 days.
- V. **Committee Reports**
 - A. **Membership:** Ann-Marie stated currently we have 48 members. Many new email addresses have been added on new registration forms. Thirty-six former members have not yet renewed their memberships for this year.
 - B. **Publicity:**
 1. **Newsletter**
 - A. Tanya Waltmyer has agreed to do the newsletter this year, but was unable to come the meeting tonight. Carrie offered to help with the newsletter, if needed.
 - B. Tanya asked to receive the updates that Sue sends to Carrie for the website. Tanya has asked the board members for specific reports for the newsletter. The email address is: SCCCAADEnewsletter@yahoo.com.
 - C. We will send newsletters via US Postal Service to those members who do not have email (only upon request).
 2. **Website:** Sue O'Brien announced that board members will have their email addresses listed on the website.
 - C. **Legislative:** Emily was not present.
 - D. **CEU's:** Melissa was not present. Connie will send Melissa the information on the upcoming speaker.
 - E. **Historian:** Kristin, the new historian, will interview someone for the upcoming newsletter.
 - F. **Bylaws:** Val will email by-laws to Sue for the website and to Anne-Marie for emailing with the directory.

VI. **Old Business:**

- A. **Silicon Valley Walk for Diabetes** (9/30/06) starting at 9am.
1. Dana plans to captain a team for SCCCAADE including Connie, Desie, and a friend. Dana plans to email another request for members to join our team.
 2. Kristin will be in charge of the table SCCCAADE will have at the walk. Eileen McCreesh will also be at the table. Lifescan will be providing brochures and we will have information on various diabetes programs in the South Bay area. At the table we will be answering questions, i.e. "Stump the Educator." A suggestion was made to use numbered ping pong balls to enable people to randomly ask questions. Board members were asked to email Kristin questions and answers.
- B. **TCOYD** (10/7/06). A SCCCAADE table has been arranged by Sue O'Brien. Volunteers for the table need to sign up by 9/28/06 to be on the list for free admission to the conference. Kristin will coordinate the volunteers at the table. The conference is also in need of more participants.

VII. **New Business:**

- A. **A newly diagnosed boy is in need of supplies.** Sue will get more details on which meter/strips he needs so we can see who has extra supplies to give him. Also, she will encourage his family to sign him up for the Healthy Families program.
- B. **Family First.** Sue received a letter from a diabetes referral program in Memphis called Family First. They apparently list diabetes educators on their website. Sue will look at Familyfirstbenefits.com and we will discuss further at next board meeting.
- C. **SCCCEADE annual budget** is being developed by the treasurer and will be presented at the next board meeting.

VIII. **Adjournment:** 8:45 pm.